

Briarcliff Elementary PTA

MEETING MINUTES

April 5, 2022

1. Call to Order

Meg Schroeder called the HYBRID meeting to order at 7:05 pm on 4.5.22. Approximately 21 people were in attendance online and 11 in person.

2. Approve Minutes from Last Meeting

Katie Patrick made a motion to approve the minutes from March, Daniela Worden seconded the motion.

3. President's Remarks (Meg Schroeder)

—Meg asked all committee heads and board members to develop a SOP (Standard Operating Procedure) for their position. **Meg and Ms. Patrick will develop a template to be filled out, and will distribute this soon. Would like these turned in by the June meeting, if not earlier.**

—A deadline for Teacher Grant reimbursements was set for Monday, May 16.

Teachers, please turn in all requests by then. \$200/teacher, \$330/specialists. **Daniela Worden will send a reminder and forms to Lori so she can remind the teachers.**

Teachers must be paid PTA members to qualify for this reimbursement.

—Fundraiser Update: headsets are in and being used. Rolling whiteboards are in. Mrs. Henderson (Soder) asked for one too. Everyone was in favor of ordering one additional whiteboard for the media center. The water refill stations are in progress—only 2 can be done, so we will save a little money there. If teachers have other needs, please reach out to the PTA. **(Jessica Mulkey: would you like to research the outdoor storage bin for recess?)**

4. Treasurer's Report (Linda Long)

—Hospitality committee is asking for additional funds (\$250) for the 5th Grade Moving Up Ceremony. This item was not accounted for in the budget, so we need additional monies for cupcakes, balloons, etc. Daniela made a motion to approve this budget item; Mimosa Hines seconded, all voting members were in favor.

—Linda reminded everyone about linking their **Harris Teeter VIC card** to the school for additional fundraising. We received a check for around \$250 from them recently, and that's only with 57 people linked. **Use PTA 2938 when linking your VIC card.**

—Spring Fling numbers: Cash Sales: \$1786

Online Sales: \$829

Total Expenses: \$688

Overall PROFIT: slightly over \$1900 ~Way to go!~

5. Audit (Jacquelyn White)

—Still tracking down physical receipts; will begin auditing as soon as possible (delayed because of Treasurer transition)

6. Spring Fling ((Meg Schroeder in place of Jessica Mulkey)

—Huge round of applause to all who helped pull this off!

—Some feedback heard included: like the family-led games format; need more food options; need to serve handicapped parking spots for those who need it; parking in general was a challenge; need signage for bathrooms; raffle prizes were awesome; event was fantastic overall and much needed!

7. **Hospitality (Krystle Nelson, Lindsay Campbell)**

—Teacher Appreciation Week is May 2-6. They plan to stock lounge with snacks, then do a taco bar lunch on Thursday; will need parent volunteers to cover classrooms so teachers can eat together. **Please look for signup!**

—They also would like cards/tokens of appreciation to come from students—do we have a list of teacher favorites? We do not have an updated one. **Mimosa Hines volunteered to create a form to ask this info, Mrs. Nelson will distribute it and get the answers collated so we can share with families.**

8. **Spirit Nights (Krystle Nelson)**

—**Next event is at Duck Donuts on April 20; look out for flyer**

9. **Advocacy (Michelle Craig)**

—Red for Ed Spirit Wear was distributed today. We had about 50 orders total. For last Wednesday's competition, Ms. Tennant's classroom won for most participation.

Tomorrow (wed) is Wacky Wed. Encourage your child to wear a wacky red outfit and each classroom will vote on their wackiest friend for a chance to win a prize

—At the end of this meeting, we will have a quick VISION meeting to gather thoughts on Briarcliff's vision for their education goals. This will be shared with our PTA, our community, our elected officials, etc. Please stay after the meeting to share your thoughts!

10. **Book Fair (Jacquelyn White)**

—Will be held May 9-13 in media center; with Thursday night being Family Night paired with Multicultural/International Night. Wed morning there will be a breakfast

—**Need lots of volunteers for early morning shifts, daytime shifts; signup genius is out!**

—In terms of sponsorships, Jacquelyn is figuring it out with Mrs. Mulkey. The idea is you can buy \$5 at a time, in unlimited quantity. The goal is 200 scholarships (\$1000).

—Flyers are almost ready and will go out after the break.

—Each day of that week will correspond with a book-related theme, and kids participating will receive a ticket with chance to win a prize.

11. **Spirit Rock (Nina Freeborn)**

—No updates. Still need **someone with a dumptruck/bobcat? If so, reach out to Nina**

12. **Cultural Arts (Amy Hambright)**

—Mrs. Liddelow has completed the rock garden; it's on display out in the courtyard

—5th grade Picket Fence Project will begin April 18; will need volunteers for the installation sometime in May

13. **Grounds (James Brown)**

- May 21 from 9-12 is the next cleanup day at the school: general cleanup is needed, still have branches piled up from last cleanup.
- Coffee and possible snacks will be provided
- Need some pretty flowers in the front planters. Jessica Johnson volunteered.

14. **Nominations (Mimosa Hines, Amy Dexhemer, Jessica Mulkey)**

- The only board member that needs replacing is **Secretary**; Mimosa Hines's 2 yr term is ending. The other board members are all willing to serve another year. We will still vote on all of them at the June meeting.
- Committee people need to let Mimosa/Amy D/Jessica know ASAP if they plan to continue to serve on their committee next year. Please email mimosamallernee@gmail.com soon so nominations can get going on replacements

15. **Principal's Report (Mrs. Nelson)**

- Important Dates: **4/28 New Kindergarten Families Meeting (need PTA there)**
 - 5/3 - Internet Safety Presentation @ 6:00, followed by PTA meeting (not appropriate for students); 3rd-5th graders will receive their own presentation during classtime)
 - 5/12 - Multicultural Night from 5-8
 - 5/26-6/3 - EOGs for 3rd-5th
 - 6/7 - Field Day
 - 6/8 - Fun Run/5th grade Kickball Game
 - 6/9 - 5th grade Graduation
 - 6/10 - Last Day of School
- Shout out to Ms. Benton for Assistant Principal Week!!!
- Shout out to Mrs. Henderson/Soder as well for Librarian Day and School Library Month (April)

16. **Raffle**

- Each person in attendance tonight has a chance to win a raffle prize. The winner tonight was Jacquelyn White! She won a t-shirt. The last meeting in June will have a special Bond Brothers basket with gift card for one lucky attendee!

17. **Closing**

- Meg Schroeder adjourned the meeting at 8:02 p.m. and Michelle Craig's Vision meeting followed.