

Briarcliff Elementary PTA Meeting
April 4, 2017

Attendees: Brian Seymour, Sheila Cain, Amanda Vanega, Craig Shapiro, Rina Serrano, Amy Kiser, Crystal Holladay, Kelly Trimyer, Scott Riley, Paule Myre-Bisaillon, Kari Moncrief, Mimosa Hines, Sheila Cain, Anne Dirilgen, Rachel Love, Anna Tapp

Staff: Stephanie Raiford, Angie Maynard, Karen Hargett, Katy Weaver, Jaclyn Grzeszczak

Meeting Start: 7:03pm

Introductions

Mr. Seymour thanked everyone for their participation and for the successful PTA Picnic prior to the meeting -- special thank you to Abra Rearte for organizing it.

The March meeting minutes were approved.

Mr. Seymour noted that we now have 100% teacher membership in the Briarcliff Elementary PTA.

Treasurer's Report: Ms. Vanega reported that there is very little different since last month. She thanked Ms. Dunning for sending a message to teachers, which led to several submitting their receipts for classroom grants.

Ms. Vanega also reported that one teacher asked if the money remaining in the classroom grant fund (from teachers that do not submit receipts) can be made available to the teachers that used their funds. Much discussion was had, primarily surrounding concerns regarding the logistics of disbursing the excess funds (who gets how much, how is that determined, etc.).

A motion to table the issue of what to do with excess classroom grant funds was passed.

Ms. Vanega suggested that Mr. Seymour contact the teacher and encourage a request for any specific funds needed, on which the Board will then vote at a subsequent meeting.

Spring Fling: Friday, April 28. Ms. Moncrief reported that the Spring Fling Committee is meeting regularly and everything is looking good for the event. At the entrance table, attendees will be given a strip of paper that shows everything that is happening at Spring Fling so that those volunteers working the entrance/ticket table and selling tickets do not have to explain everything to every single attendee. Food trucks will start serving at 5pm. Some will show up between 4:00 and 4:45pm on the day of the event. Ms. Maynard is requested to close the gate after the last food truck arrives. The fire code prevents it from being locked. Lots of help needed starting around 1pm on April 28. Squares (credit card acceptance devices) will be used for admission/ticket sales and vending. One issue that remains to be decided is how much cash to

have on hand, in light of many attendees likely paying with a credit card. ArtByMe products will be ready to pick up at Spring Fling.

Bulldog Bolt: Friday, October 6. The rain date is Monday, October 9. Meetings will be held soon to plan the motivational videos. There will be no t-shirts this year, with the likelihood of having t-shirts every-other year.

ArtByMe: Ms. Moncrief reported that today was deadline for orders. As of this morning, forty-one online orders and twenty-five paper orders had been placed. Orders thus far total around \$2,500. Briarcliff PTA receives 30% of the sales. As Ms. Moncrief will not be at Briarcliff next year, she mentioned that whoever is responsible for this fundraiser next year will need to speak with Ms. Dale regarding whether to open the fundraiser up to all students (instead of only K-3, with 4-5 having the option to do it at home, as was done this year).

Nominating: Ms. Holladay reported, with visual aid in hand, that very few positions have been filled for the PTA Board and Committee Chairs. Only one Officer is choosing to remain -- our revered, indispensable, and universally loved (yet refreshingly modest) Secretary. Nearly all of the mandatory positions are unfilled. Several PTA positions were described:

President: run monthly meetings and compile agendas, run 2 school-wide PTA meetings each year, be accessible to PTA members and school administration via email, handle contracts with vendors, lead votes at all PTA meetings, communication with school principal on a routine basis; be familiar with PTA by laws.

Vice President: handle all President duties in place of the President if needed, coordinate dates for events with all committee leads, coordinate events with principal, carpool board event announcement; be familiar with PTA by laws

Treasurer: budget keeping, book keeping, deposits of all monies, monitor teacher grant reimbursements, reimbursement for expenses, tax prep with accountant. Generally must be present for Fall Fest and Spring Fling. There are systems in place for the Treasurer to perform necessary duties while still working full-time. If you like working with numbers or reconciling your checkbook, this position is for you!

Advocacy: provide updates on advocacy at PTA meetings, tasked with improving communications and relationships between school staff and families; educating families and caregivers on important issues related to the health and educational success of their children; and helping to make each child's potential a reality. Involves about ten minutes of work per month.

Nominating Chair: oversee committee of 3; Throughout the year, the nominating committee is tasked with identifying talented, motivated, and responsible individuals to serve as officers of this local PTA. Prior to the last general membership meeting each

fiscal year, the nominating committee shall prepare a slate of nominees for officers of this local PTA for the coming year. Does not need to be filled until October.

Audit Chair: oversee committee of 3, responsible for audits and financial reviews. Once per month a member of the committee checks the financials of the PTA, and there is one summer meeting.

Membership: conduct membership drive each year, input information into PTA system. We are looking for one more person to help the lead membership coordinator

Principal's Report: Ms. Raiford reported that, as of the Monday following Spring Break, Briarcliff's front door will be locked, and everyone will have to be buzzed in individually.

The pilot program at Briarcliff involving bus rider having and scanning bar codes when they board and alight the bus is running smoothly. Briarcliff is the first school in the state to use this program.

Graduation: due to a conflict with Reedy Creek, the 5th grade teachers have agreed to move the graduation time until 10am.

Important dates for the remainder of the year:

- May 10 -- K orientation
- May 11 -- Volunteer breakfast
- May 26 -- EOG window begins
- June 9 -- Graduation
- June 9 -- Last day of school

Membership Report: Ms. Hines reiterated that we reached our goal of having 100% membership of teachers in the PTA. Currently, we have 205 members in the PTA. The Briarcliff PTA received the Golden Key award from NC PTA, which is awarded to those PTAs that were awarded the Blue Key award and then added at least 25 new members by January 15. More information can be found at: <http://ncpta.org/index.php/awards/membership-record-awards/2016-17-gold-key-award-recipients/>

Cultural Arts: There is a residency this week for 5th grade, and a cultural arts performance on April 21.

Advocacy: Nothing has changed regarding the class size legislation. Unrelated to that, school start dates may change.

The NC PTA 2017 State Convention is in Greensboro from May 19-20. PTA will pay for members to go, if anyone is interested.

Additionally, the NC PTA now provides MemberHub for PTA use. Ms. Raiford has concerns about MemberHub's privacy settings because certain important settings cannot be turned off. There is a recorded webinar for anyone that wants to learn about MemberHub, which can be found here: <https://www.youtube.com/embed/5F4cZm5K29o?rel=0>

Meeting End: 8:10pm