

Briarcliff Elementary School PTA

Meeting Minutes

September 13, 2022

1. Call to Order

- ~Meg Schroeder called the meeting to order at 7:07pm on 09.13.22 in the Media Center and in the Google Meet
- ~In-person attendance was approximately 29 people
- Online attendance is not known at this time

2. Approve Minutes from Last Meeting

- ~Jacquelyn White made a motion to approve the minutes from June
- ~Amy Dexheimer seconded the motion
- ~Motion passed

3. President's Report

Meg Schroeder welcomed all in attendance before sharing her remarks.

- ~The Briarcliff PTA is a safe place for all families
- ~Personal information will not be shared
- ~The goal is to be inclusive and engage all families
- ~Meetings have been moved to the second Tuesday of each month due to scheduling conflicts (ex. WCPSS Board Meetings)
- ~Sign into MemberHub to join, get meeting reminders, and find the link for the virtual meeting
- ~We will refocus on the PTA missions to maximize every child's potential through collaboration, commitment, inclusivity, safety, and health
- ~Stepping into building relationships
- ~Launched the Teacher Support Committee (TSC) which is a grade-level specific list of parents/guardians who want to help and can help via volunteering, donating time, sending classroom snacks, etc.
- ~As a PTA, we will accept a 'no' but will keep asking
- ~Reminders:
 - ~Anyone can attend PTA meetings, but only paid members can vote
 - ~If you need to pay membership dues with a check, make it out to Briarcliff PTA and leave in the safe in the front office
 - ~Teachers must be paid members in order to receive grant reimbursements

4. Introduction of Board

5. Request for PTA Board Secretary

- ~The Secretary position is still available
- ~Katie Patrick is serving as interim secretary
- ~The rest of the PTA Board is sharing other secretarial responsibilities
- ~Email Meg if interested in taking on this role

6. Treasurer's Report (Linda Long)

- ~We are doing a post-COVID reset
- ~Total proposed budget is \$31,238
- ~Current bank balance shared
- ~Request for additional budget line items made to include funding for STEAM Night and Multicultural/International Night
- ~Melissa Rausch made a motion to add the above line items to the 22-23 budget
- ~Amy Dexheimer seconded the motion
- ~Motion passed
- ~An additional budget request was made to reimburse Meg Schroeder and Daniela Worden for emergency spending in response to Mrs. Nelson's request for school supplies
- ~Jessica Mulkey made a motion to approve the reimbursements
- ~Lori Nelson seconded the motion
- ~Motion passed
- ~Amy Dexheimer asked that we flag the school supply issue for a discussion later in the year to honor the wishes of parents/guardians who do want to purchase school supplies for their students
- ~Jacquelyn White made a motion to approve the proposed budget
- ~Mimosa Hines seconded the motion
- ~Motion passed

7. Advocacy (Michelle Craig)

- ~Explained Red for Ed Wednesdays
- ~Reminded all to attend WCPSS Board Meetings and vote on November 8, 2022

8. Audit Committee (Jacquelyn White)

- ~Committee is staffed as last year and will continue honoring state and national PTA requirements

9. Book Fair (Jacquelyn White and Amy Hambright)

- ~2 Book Fairs to be held this year
- ~Fall Book Fair is a fundraiser for the Media Center
- ~Spring Book Fair has the goal of getting books into the hands of children and increasing the Media Center's collection
- ~Fall Fair begins Sept. 29 and closes Oct. 8

~Request for volunteers and volunteer sign-up coming in the next few days

10. Cultural Arts (Mimosa Hines)

~Attended United Arts Council expo of performers and selected the following:

~2 school-wide performances

~Michael Beadle, Writer-in-Residence for 4th grade in October

~Jan French, Artist-in-Residence for 5th grade in Spring

~\$5,790 total cost

~\$1,698 grant awarded from United Arts Council

~Briarcliff to pay the balance

~Tabled for later discussion - 5th grade picket fence posts legacy project

11. Fall Fest (Jessica Mulkey and Amy Dexheimer)

~Friday, October 21, 5-7:30p

~Food trucks, DJ, kids can wear costumes, Candy Caravan w/ games, costume contest, pumpkin decorating contest

~Volunteers needed

~More info coming

12. Fundraising (Amy Dexheimer)

~October 1 - December 1, 2022

~Donations are tax deductible

~Prizes will be given at various levels of support

~Incentives for students (last year's are listed below)

\$5,000 = extra recess

\$7,500 = throw water balloons at Mrs. Nelson

\$10,000 = Brain Break Day

~Homeroom teachers will be surveying students to see if they have different ideas for their incentive rewards

~What to do with the money? Please think about what we can do for ALL the students, teachers, and staff.

13. Garden and Grounds (Meg Schroeder and James Brown)

~James Brown is looking for a co-chair for the Grounds Committee

~The garden is an educational space.

~Garden Club will be happening!!!

14. Hospitality (Krystal Nelson)

~Trying something different this year -----> Stocking the Teacher's Lounge instead of doing monthly treats

~Would it be easier to do a SignUp Genius for stocking the lounge or should we try creating an Amazon Wish List for items needed?

~It was decided to try the Amazon idea as PTA is permitted to create a Wish List.

15. Inclusion (Daniela Worden)

- ~Will continue to maintain a quiet area at all PTA events for all students
- ~Working on a sensory path in the 1st grade hallway similar to the one created for Kindergarten
- ~If interested in helping, please contact Daniela

16. Kids Kreations (Daniela Worden)

- ~In conjunction with Mrs. Liddelow
- ~Catalogs will be sent home for families to order students' personal art
- ~Delivery will <hopefully> take place around Mother's Day

17. Membership (Angela Dart)

- ~87 paid members as of 09.13.22 (3 community members, 21 faculty, 63 parents)
- ~Goal is 200 members by November 15, 2022
- ~To consider:
 - ~Create a \$15 family membership?
 - ~Increasing dues from \$8 to \$10 next year?
 - ~Emailing families to find out why they didn't renew their memberships?

18. Nominations (Amy Dexheimer)

- ~Board positions are 2-year appointments
- ~We will need a new Board for the 23-24 school year
- ~Still need a Secretary for this year

19. Spirit Booth (Gayle Manzer via Daniela Worden)

- ~Will be trying a token system to be more inclusive of all students

20. Spirit Nights (Gayle Manzer via Daniela Worden)

- ~Nothing planned at this time

21. Spirit Rock (Nina Freeborn)

- ~\$20 to paint the rock for 1 week
- ~Working on communication and rules to send home to families
- ~Trying to be equitable, so considering scholarships, earning a free week, etc.

22. Spirit Wear (Jessica Mulkey)

- ~Not keeping inventory in the building
- ~Continuing to use online store
- ~Same design as last year
- ~Flyers will be sent home in Tuesday folders

~Sale begins Sept. 26

23. Spring Fling (Jenny Hooks and Amy Kasper)

~More info to come closer to the event

24. Teacher Support Committee (Meg Schroeder and Nina Freeborn)

~Every grade level has a committee

~Captain serves as the one person in direct contact with the teachers

~Leader is available to problem solve and organize other team members

~Melissa Rausch agreed to help Krystal Nelson with 4th grade

25. Principal's Report (Lori Nelson)

~Reviewed upcoming dates and reminded families to check the Friday Notes

~New staff introductions

~IA Appreciation Day is Friday, September 15

~Custodial Appreciation Week begins October 3rd

~Early release days are for classroom teachers to work on LETRS requirement

~Clubs are back! (form to be sent home)

~Safety Patrol - 4th/5th grades

~Art Club - 4th/5th grades (fall)

2nd/3rd grades (spring)

~Chorus - 2nd/3rd grades (fall)

4th/5th grades (spring)

~Book Club - 3rd-5th grades

~Garden Club - TBD

~BES News Team - 5th grade

~Field trips are back! Attestation form is new and required before each trip in addition to regular permission slip

~Curriculum Night moved from September 15 to Wednesday, October 5

~STEAM Night moving from October to November

~What topics do families want for Curriculum Night?

~Email Mrs. Nelson your ideas

~WRAL published school report card, which is a B (indicates approximately 75% of our students tested at or above grade level)

~Remember, this is just one data point from one day

~Shout out to the staff for their hard work!!!

~Request to change font on parent bulletin

25. Closing

~Meg Schroeder adjourned the meeting at 8:43pm

